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# CURRICULUM VITAE

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Family name: Bowers  
First name: Thelma  
Date of birth: 4-09-1952  
Identity number: 520904 0117 089  
Nationality: SA

## Education:

<b>Institution (Date from – date to)</b>	<b>Degree (s) or Diploma (s) obtained</b>
UNISA –1982	BComm. (Part)
Peninsula Technicon 1992	Management Development Programme
Wits Technicon, 1996	Trainer Development Diploma M+1
Wits Technicon, 1998	Training Management Diploma M+2
Windermere High School	Grade 12 / Matric
<b>Inwent International November 2007 – April 2008</b>	<b>Advanced Professional Training in Quality Management for SA</b>
♦ Concipion Consulting GmbH	Six Sigma – Green Belt
♦ EFQM –	European Assessor Training
♦ TÜV Saarland – Germany	Quality Management Representative (TSG)
♦ TÜV Rheinland - Germany	Quality Management Systems Auditor and Lead Auditor in ISO 9001
♦ TÜV Rheinland - Germany	Quality Manager (TÜV)

## Membership of Professional Bodies:

**ETDP Seta:** Assessor (ABOW4204)  
Moderator (MBO10329)

**PSETA:** Learning Programme Evaluator

**IPM:** Associate Member

## Other skills (e.g. Computer literacy, etc.)

MS Office, Internet & email, Course Design and Management + Director

## Employment:

<b>Date (from – to) (mm/yy)</b>	<b>1999 to Date</b>
Organization	People Development Africa
Location	Cape Town
Position	Managing Director
Description of duties	<ul style="list-style-type: none"> <li>♦ Managing Strategic and Quality Management thrust of the Organisation</li> <li>♦ Overseeing Specialist Contracts</li> <li>♦ H.RD Senior. Consultant Facilitator:</li> <li>♦ OD-ETDP Certificate               <ul style="list-style-type: none"> <li>○ Assessor Training</li> <li>○ Facilitation skills</li> <li>○ Mentoring and Coaching</li> <li>○ Moderator Training</li> <li>○ Skills Development Facilitator</li> <li>○ Develop outcomes based training material</li> <li>○ Evaluation</li> </ul> </li> </ul>

<b>Date (from – to) (mm/yy)</b>	<b>1982 - 1999</b>
Organization Eskom	Koeberg Nuclear Power Station
Location	Melkbosstrand
Position	Organisational Development Specialist
	Head of Formal Training
	Assistant Officer: Configuration Control
	Senior Clerk: Satellites and ISI Records
Description of duties	Diagnosis & Assessments of leaders, Facilitator, Recruitment, Training, Induction, Development, Bursars, Designing Materials, Co-ordinator, etc.

<b>Date (from – to) (mm/yy)</b>	1980-1982
Organization	ADE (Atlantis Diesel Engineers)
Location	Atlantis
Position	Assistant to Financial Accountant
Description of duties	Cash book, cash-flow, forex exchange

<b>Date (from – to) (mm/yy)</b>	1978-1980
Organization	Van Leer
Location	Atlantis
Position	Girl Friday / Bookkeeper
Description of duties	Booking and all other admin duties